

“Monitoring and Evaluation”
Internal-External vacancy
Reference 04ESPME0721

Unit:	Economy, Environment and Sustainable Agribusiness
Immediate supervisor:	Unit Coordinator
Headquarters:	CATIE
Type of position:	National – International Personnel
Duration:	1 year initially with extension subject to performance

GENERAL OBJECTIVE:

Support the implementation of IKI Scaling up ecosystem-based adaptation (AbE) measures in rural areas of Latin America which aims to increase the resilience of vulnerable communities and ecosystems in rural areas of Ecuador, Guatemala, and Costa Rica. The project will be developing and implementing proven, innovative and cost-effective AbE approaches across ecosystems. AbE practices should be integrated into the revised NDCs, sectoral plans (especially agriculture and water) and the National Adaptation Plan to achieve national adaptation targets. Sustainability will be ensured through the development of innovative financial instruments, better governance, and knowledge sharing.

The project is implemented by CATIE’s unity of Economy, Environment and Sustainable Agribusiness (UEAAS).

DUTIES AND RESPONSIBILITIES:

- Contribute to the intervention strategy unity of Economy, Environment and Sustainable Agribusiness. (UEAAS) at the regional level in the technical, scientific, technical cooperation and training fields.
- Moderation of participatory processes with key actors ensuring good cooperation, coordination with implementation partners IUCN and GIZ.
- Review the system of indicators and means of verification set out in the project document to ensure that they effectively measure the progress of the project.
- Make and justify proposals for improvement or adaptation of indicators or means of verification, if necessary.
- Manage the project monitoring system and follow up on the project’s knowledge management processes in accordance with GIZ’s good practices.
- Jointly develop, monitor and implement the communication and visibility strategy of the regional programme in coordination with implementation partners IUCN and GIZ.
- Operate the project impact monitoring and evaluation system and coordinate information gathering efforts with its partners, with particular emphasis on documenting impacts, results and lessons learned (transformational changes).
- Integrate the specific monitoring reports (quarterly, annual, medium-term and project closure, among others) in accordance with the GIZ regulations, in accordance with the results framework and the annual operational plans (AOP), as well as the record in the monitoring and evaluation system, previously designed.
- Proposals for project impact indicators in relation to the promotion of AbE measures, together with the methods and responsibilities for their measurement.



TECHNICAL COMPETENCES:

- **Academic level:**

Master's degree in economics, with training in industrial engineering, systems engineering, public policy, related careers.

- **Experience:**

- At least 3 years of experience in project management and monitoring by results.
- At least 3 years of experience in data management, statistics, key performance indicators (KPIs).
- Verifiable technical knowledge on the construction, validation and application of monitoring and evaluation instruments by results and impact.
- Knowledge of the Logical Framework tool for the design and planning of projects with IKI funding.
- Management of computer packages for the management and monitoring of projects.
- Experience in database design and analysis of quantitative and qualitative information.
- Experience with the design and application of participatory methodologies and field tools to assess the impacts of initiatives.
- Excellent ability for verbal and written communication in Spanish and English.
- Ability to work effectively and efficiently based on results and with short implementation times.
- Indispensable, high level of the English language (verbal and written – C1, a test will be held to evaluate this competence).
- Software: STATA, R.

OTHER REQUIREMENTS:

- Good oral, written and reading comprehension of the Spanish and English language
- Willingness to travel in and out of the country
- Competence in the use of digital communication tools (e-mail, internet, social networks and graphic design).
- Fluid handling of computer packages (Word, Excel, Access, Power Point, etc.)
- Up-to-date passport
- License to drive light vehicles.

- **PERSONAL COMPETENCES:**

- Search for information initiative
- Good oral and written communication Analytical capacity
- Focused on continuous improvement Experience working with multidisciplinary teams
- Results orientation: directing performance continuously towards the achievement of goals and results

Located in Costa Rica, CATIE combines science, postgraduate education and technical cooperation. Its campus is in a natural area rich in biodiversity, where tranquility and security allow a high quality of life. Innovation, excellence, service, integration and appreciation for diversity are within the institution's own values, where professional growth, international projection and multicultural exchange are favored.

For more information go to: www.catie.ac.cr. Interested persons should send an application letter (at their personal discretion), curriculum summary and salary claim (indispensable) Email: vacante@catie.ac.cr.

Deadline: July 25, 2021

CATIE does not discriminate based on gender, ethnicity, age, religious beliefs or political preferences.